



CAPR
Canadian Alliance
of Physiotherapy
Regulators

ACORP
Alliance canadienne des
organismes de réglementation
de la physiothérapie

For Office Use Only

Candidate ID#: _____

Candidate PIN: _____

Date Received: _____

Alternative Accommodations Request Form

**Please submit a separate form for the Written Component and Clinical Component of the PCE*

Part 1: Candidate Contact Information

If completing this form manually, please clearly print the following information:

Last Name:

First Name:

Street Address:

City:

Country:

Province:

Postal Code:

Telephone:

Email:

Exam Date:

Date of Request:

dd / mm / yyyy

Part 2: About Alternative Accommodations

When appropriate, CAPR may be able to make alternative accessible arrangements available to candidates who have documented needs. Alternative accommodations are intended to alter the environment where possible to allow candidates to demonstrate their competence. It is not possible for CAPR to alter the content of the PCE in any way.

CAPR must receive appropriate supporting documentation¹ with your application. Please review Part 3 of this document for details about appropriate supporting documentation requirements. We consider requests for alternative accommodations on a case-by-case basis. Please note that alternative accommodations granted by your university may not be the same as those granted for the PCE.

CAPR attempts to assign exam site locations based on a candidate's preference; however, not all sites can meet accommodation requests or the number of requests for a given exam. It may not be possible to grant exam location requests *and* meet the requirements of the accommodation.

¹ All supporting documentation must make specific recommendations for exam accommodations as they relate to the PCE Written Component (MCQ) and the PCE Clinical Component (OSCE).



Requests for accommodation(s) must be submitted 30 business days before the Written Component and 65 business days before the Clinical Component with all the required forms and documentation. We may accept applications up to 5 business days before the examination date in exceptional circumstances, such as in the event of an accident. CAPR will respond to all requests for alternative accommodation in writing.

Part 3: Supporting Documentation Requirements

Please review the information below about the documentation required for each condition/impairment. Failure to submit appropriate documentation, as outlined below, may result in your request for accommodations being declined.

For Learning Impairments/Attention Deficit Hyperactivity Disorder (e.g., ADHD/ADD):

- Description of impairment(s) and functional limitation(s) related to the diagnosis as per the DSM-5.
- Report from a registered psychologist, psychiatrist or other health professional qualified to make the diagnosis.
- A complete psycho-educational or neuropsychological assessment made within 5 years of the date of the exam.
- Reports must describe tests performed after the candidate has reached 18 years of age.
- A documentation update is acceptable when an original assessment is more than 5 years old. In this case, the evaluation might include only those tests and scales that illustrate the candidate's present level of functional limitation. *A document that simply reaffirms the diagnosis is NOT considered appropriate supporting documentation.*

For Psychiatric Disorders (e.g., Anxiety Disorder):

- Description of impairment(s) and functional limitation(s) related to the diagnosis as per the DSM-5.
- Documentation must include a report from a regulated health professional who has the legislative authority to evaluate and diagnose psychiatric conditions.
- Evaluation must be made within the last 12 months and describe the implications for the candidate undertaking the PCE and any recommendation for accommodation(s).

For Brain Injury (e.g., concussion):

- Report from an appropriate health care provider.
- Report must describe *current impairment(s) and functional limitation(s)* for conditions that might change over time or where the candidate's ability to compensate for a static condition might change over time.
- Evaluation must be made within the last 3 months from the date of application. CAPR can ask for an updated evaluation closer to the exam date.



CAPR
Canadian Alliance
of Physiotherapy
Regulators

ACORP
Alliance canadienne des
organismes de réglementation
de la physiothérapie

For Autism Spectrum Disorder:

- Report from a health care provider competent in assessing Autism Spectrum Disorders.

For Physical or sensory impairments, pregnancy, other medical conditions:

- Report from an appropriate health care provider.

For dietary restrictions, access to medications, and allergies:

- Report from an appropriate health care provider.

Part 4: Accommodation Request

How do you want CAPR to send your alternative accommodations plan? Regular mail Email

- a) Please provide a statement of the nature of each impairment and how the identified functional limitation(s) impact(s) the ability to successfully participate in the examination:

- b) Please provide a clear and concise description of the alternative accommodation(s) requested and how it or they mitigate each functional limitation within the specific context of the examination:

- c) Please confirm that you have enclosed the **Required Documents**:

- I have enclosed current supporting documentation from an appropriate health care professional which contains a clear statement of the impairment(s) or condition(s) and a description of functional limitations and provides a rationale for each accommodation requested.

- d) Please indicate whether you have enclosed **Additional Documents**:

- I have enclosed documentation demonstrating that similar accommodations were provided to me during my physiotherapy education program.