



CAPR
Canadian Alliance
of Physiotherapy
Regulators

ACORP
Alliance canadienne des
organismes de réglementation
de la physiothérapie

expanding our network

2017 ANNUAL REPORT



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Growing Season is Upon us at CAPR...

The Canadian Alliance of Physiotherapy regulators (CAPR) saw a year of planning, transition and growth in 2017, with a concerted and purposeful focus on external engagement and partnership-building. The CAPR Board of Directors, after much consultation with stakeholders, finalized a new 5-year strategic plan. While continuing to focus on excellence in credentialling and assessment services, we have added an emphasis on innovation, increased partnerships, data sharing, a joint research agenda and collaboration with all physiotherapy partner organizations in Canada. The goal of these collaborations is to better understand the risks to, and supports for, safe, ethical and competent physiotherapy practice – a goal that can only be accomplished if we consider physiotherapy performance from the first day of training to the last day of licensure. In other words, all physiotherapy partner organizations will have a role to play. To support this approach, CAPR will also continue to work with the Registrars on excellence in regulatory policy by focusing on projects to coordinate registration requirements and practice standards across Canada.

The first step in the process of increased engagement was the inaugural and very successful CCPUP (Canadian Council of Physiotherapy University Programs)/CAPR joint meeting held early in the year. This meeting opened doors between the two organizations that had been closed for many years and took the first step in developing a collaborative working relationship. This collaboration has allowed for joint initiatives in research, quality improvement and data collection. It has also been key in CAPR's plans to develop a new exam blueprint. CAPR staff have brought together a multi-partite Blueprinting Project Steering Group to create a competency-based blueprint for the Physiotherapy Competency Exam based on the new Competency Profile for Physiotherapists in Canada and the Entry to Practice Milestones documents. In addition to CAPR leadership, the Steering Committee includes representatives from CCPUP, the CCPUP Curriculum Committee, the Registrars, and PEAC (Physiotherapy Education Accreditation Canada). This project is scheduled to be completed by the end of 2018, for implementation in 2019. CCPUP and CAPR are also now meeting for twice-yearly "data-dives"



to review exam performance data and other issues of common interest.

In keeping with our strategy to focus on exam excellence, the CAPR exam program continued to act on the recommendations of the external review of the exam program completed by renown exam experts, ProExam. Among the recommendations that are being actioned early-on are the use of new statistical analysis techniques to better assess the performance of exam items, reducing the number of items needed to assign a score, including field test items in each written component administration, and transitioning the items for our present practice-based blueprint to the new competency-based blueprint. We are also looking at strategies to increase the number of items produced, reviewed and placed in the field test item bank. The future of the exam is looking very innovative and exciting! The Evaluation Services program also conducted a new standard setting session and implemented the new passing standard in May 2017.

The Registrars Committee has also been busy in 2017, completing work on a unified approach to the evaluation of good character, as well as finalizing a national Memorandum of Understanding on Cross Border Physiotherapy.

Looking forward, in 2018, CAPR will be focusing on the transition to using Prometric for the written exam, developing the new exam blueprint, and the development of a new IT system. As we continue to delve into the data and work collaboratively with our stakeholders, I think we can all look forward to seeing our evaluation program continue to improve and evolve.

As you can see, it has been another year of growth and progress at CAPR, with more growth and change to come in 2018. It is truly an invigorating experience to watch an organization bloom and mature from the inside, and I have had the pleasure of doing just that at CAPR for the past three years. I would like to thank and acknowledge all the CAPR staff for always working hard to meet the very ambitious goals set out for them by the Board of Directors. It has been an absolute pleasure working with you all. Thanks also to the CAPR Board for its dedication to the organization and for always bringing its best to the table. Lastly, I would like to thank the countless volunteers who help to keep CAPR running smoothly.

Brandy Green
President

Katya Masnyk
Chief Executive Officer

Board of Directors 2017-18

Kelly Allen (YK)
Dianne Millette (BC)
Joyce Vogelgesang (AB)
Brandy Green (SK)
Brenda McKechnie (MB)
Darryn Mandel (ON)

Denis Pelletier (QC)
Rebecca Bourdage (NB)
Joan Ross (NS)
Sonia Chaudhary (PE)
Deborah Noseworthy (NL)

Regulator Members

Professional Licensing and Regulatory Affairs, Government of Yukon
College of Physical Therapists of British Columbia
Physiotherapy Alberta - College + Association
Saskatchewan College of Physical Therapists
College of Physiotherapists of Manitoba
College of Physiotherapists of Ontario
Ordre professionnel de la physiothérapie du Québec
College of Physiotherapists of New Brunswick/ Collège des physiothérapeutes du Nouveau-Brunswick
Nova Scotia College of Physiotherapists
Prince Edward Island College of Physiotherapists
Newfoundland and Labrador College of Physiotherapists

Affiliate Member

The Federation of State Boards of Physical Therapy (United States)

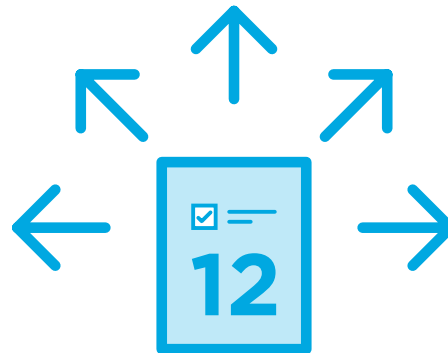
who we are

The Canadian Alliance of Physiotherapy Regulators (CAPR) is a pan-Canadian alliance of provincial and territorial organizations that regulate the practice of physiotherapy. CAPR's core business is the administration of evaluation, knowledge brokering and policy services on behalf of its regulatory members. Evaluation services include the assessment of education credentials and qualifications of internationally-educated applicants and the administration of the Physiotherapy Competency Examination to determine a candidate's readiness for safe, effective and independent physiotherapy practice. As a pan-Canadian collaborative, CAPR's activities span all ten provinces and the Yukon and serve hundreds of credentialling and examinations applicants each year.

2017 by the numbers



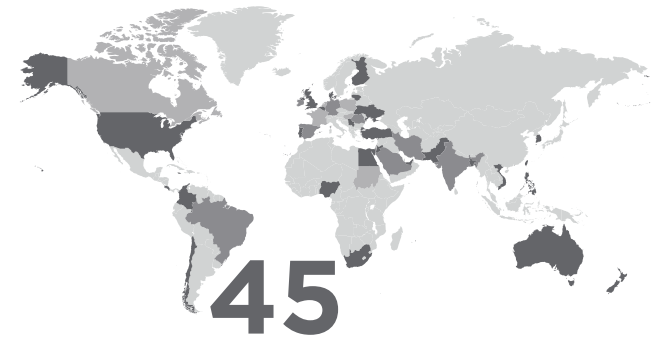
636
CREDENTIALLING
APPLICATIONS
RECEIVED



NEW REGULATORY
RESOURCES SHARED



SUBJECT MATTER EXPERTS AND
ADVISORY COMMITTEE MEMBERS
SUPPORTING CAPR



45
SOURCE COUNTRIES FOR
CREDENTIALLING



20
PRESENTATIONS
DELIVERED TO
STAKEHOLDERS



3385
EXAMS
ADMINISTERED

Evaluation Services Committee

The Evaluation Services Committee (ESC) is appointed by the Board of Directors and provides oversight to the Credentialling and Examinations Programs. The ESC sets and monitors performance standards and ensures the effective delivery of services. The ESC provides strategic advice and makes recommendations to the Board about these programs. In 2017, the ESC turned its attention to the committees and panels that support evaluation services and made recommendations to the Board of Directors to enhance the subject-matter expertise available to the Credentialling and Examinations Programs.

Appeals Resource Group

The terms of reference of the Appeals Resource Group were adjusted to strengthen the composition of the group by being more representative of the Canadian physiotherapy community.

Written and Clinical Item Generation Committees

The Written and Clinical Item Generation Committees are composed of subject-matter experts from across the country who support CAPR by drafting questions for both exams. The terms of reference for both committees were improved by adjusting the post-registration requirements of the writers to ensure that, in

the composition of the committees, there are writers who have more recent entry-to-practice knowledge.

New Psychometric Advisory Panel

A new advisory panel to the Examinations Program was created. It was designed to provide, on an as-needed basis, psychometric expertise and advice regarding best practices and newly arising or complex psychometric issues affecting the Physiotherapy Competency Exam.

Consolidation of Written Exams

The ESC supported a reduction in the number of written exam administrations from six per year to five. This reduction was proposed to increase the number of candidates taking each exam which improves the exam question statistics that are gathered. This will allow CAPR to field test a greater number of new questions and replenish its item banks more quickly to improve security and the currency of exam questions.



Examinations Program

The Physiotherapy Competency Exam (PCE) is the entry-to-practice exam used by all regulators in Canada (except for Quebec) for both Canadian-educated and internationally-educated physiotherapist candidates. The PCE provides evidence about the demonstrated competence of physiotherapist candidates which regulators use to make licensing decisions. The PCE consists of two parts – a multiple-choice Written Component and a Clinical Component called an OSCE (Objective Structured Clinical Examination).

Total exam administration volumes have remained relatively steady over the last few years. 2017 saw a total of 3385 exams administered, with a slight increase in the number of clinical exams (1583) and a slight decrease in the number of written exams (1802) compared to 2016.

Partnering with Prometric

In 2017, CAPR began negotiations to move to a new computer-based testing provider for the administration of our Written Component exams. Prometric is a world leader in the delivery of high-stakes entry-to-practice exams, securely delivering over 7 million exams per year for 350 organizations around the globe. Prometric test centres are state-of-the-art and employ certified testing staff. Security procedures are strictly and uniformly followed so that every test-taker, no matter where they



are in the country, has a consistent and fair experience. The first exam scheduled to be hosted by Prometric will be the May 2018 written exam. This change will enhance the candidate experience and keep CAPR on the leading edge of competency assessment.

Inter-rater Reliability Studies

CAPR undertook two studies to test the inter-rater reliability of written-station markers of the June 2017 Clinical Component of the PCE. The first study, which was conducted while marking was underway at the Written Station Marking session, showed that markers had an overall percentage of agreement of 80%. The second study was a blinded double-marking of candidate test sheets done after marking was completed. In this study, the reliability described by the Pearson co-efficient was 0.96. Both results are considered to be very good.

Standard-setting for the Written Component

In keeping with assessment best practices, the Examinations Program undertook a standard-setting exercise for the Written Component of the PCE in 2017. Subject-matter experts from across the country were recruited and participated in a standard-setting workshop hosted by CAPR and its psychometric consultant. The product of the workshop was a criteria-referenced passing score that, through a system of equating, has set the standard of performance since the administration of the May 2017 written exam. Peer organizations refresh their passing score standards roughly every 5 years and/or with every analysis of practice and subsequent exam blueprint change. CAPR plans to engage in its next standard-setting exercise in 2019, after the completion of the 2018 exam blueprint development process.

Special Needs Accommodations Professionals

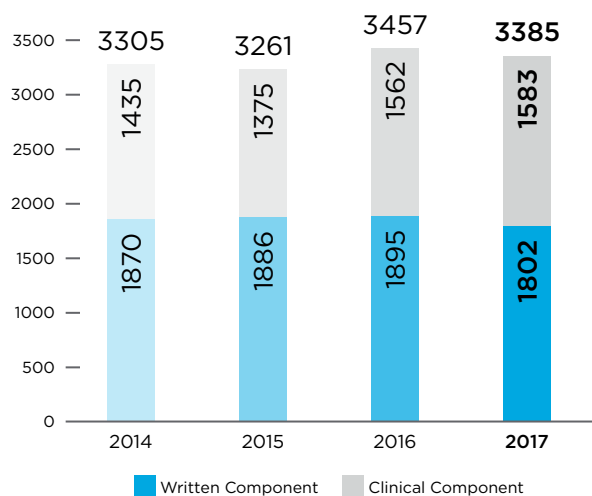
In 2017, CAPR became a member of the Special Needs Accommodations Professionals group (SNAP). This is a new group which consists of members who operate high-stakes examinations in a wide range of professional fields. The purpose is to promote knowledge transfer and discuss best practices in the field of test accommodations amongst members.

Exam Result Wait Times

RESULTS	Benchmark	Actual Wait Time Average – 2017
Written Component	6 weeks	4.2 weeks
Clinical Component	12 weeks	10.25 weeks

Number of Exams Administered - Written Component and Critical Component

Number of Exams Administered – 2014-17



2017 PCE Pass Rates - First Time Test-Takers or Repeat

	Written	Clinical
Overall	62	61
CEPT* – First Time	94	83
CEPT – Repeat	85	79
IEPT** – First Time	42	38
IEPT – Repeat	43	48

* Canadian-Educated ** Internationally-Educated

PCE Pass Rates for Written and Clinical Components

WRITTEN COMPONENT	2014		2015		2016		2017	
	Number	% Pass	Number	% Pass	Number	% Pass	Number	% Pass
TOTAL EXAMS ADMINISTERED	1870	—	1886	—	1895	—	1802	—
PASS	1220	65	1138	60	1200	63	1112	62
CANADIAN-EDUCATED	718	—	703	—	700	—	690	—
PASS	673	94	650	92	653	93	646	94
INTERNATIONALLY-EDUCATED	1152	—	1183	—	1195	—	1112	—
PASS	547	47	488	41	547	46	471	42

CLINICAL COMPONENT	2014		2015		2016		2017	
	Number	% Pass	Number	% Pass	Number	% Pass	Number	% Pass
TOTAL EXAMS ADMINISTERED	1435	—	1375	—	1562	—	1583	—
PASS	1056	74	1041	76	1042	67	964	61
CANADIAN-EDUCATED	706	—	607	—	738	—	733	—
PASS	642	91	547	90	621	84	606	83
INTERNATIONALLY-EDUCATED	724	—	768	—	824	—	850	—
PASS	414	57	494	64	421	51	358	42

Credentiailling Program

Credentiailling is the process of assessing and validating the education and qualifications of an internationally-educated physiotherapist (IEPT) to ensure that their education and qualifications are not substantially different from those of a Canadian-educated physiotherapist.

In 2017, the Credentiailling Program continued to provide responsive and timely customer service, completing 579 credential assessments, with wait times shorter than the established benchmarks. 547 internationally-educated physiotherapists became newly eligible for the PCE in 2017. The team continued its work in improving the online tools and resources available to support IEPTs who are considering a move to Canada.

Credentiailling Webinars

The Credentiailling Team created their first webinar for IEPTs. Entitled, 'How to Submit a Completed Credentiailling Application', the webinar was a big hit. Forty-five people attended the webinar live and over 70 have viewed the recording since then. More webinars are planned for 2018.

Source Country Profiles

Five more countries have been added to the Source Country Profiles on the CAPR website. These award-winning country profiles provide

valuable information to potential applicants that they can access while still in their home country.

Electronic Language Test Results

In 2017, the Credentiailling Team began accepting IELTS and TOEFL language test results electronically. This improves the speed and security of receiving these results and helps the applicant meet all their requirements more quickly.

Fraud-detection Expertise Shared

Our Credentiailling Team members are trained in the detection of fraudulent documents. In October, the team hosted a delegation from the Italian ENIC-NARIC Centre (CIMEA), a European Union credential assessment centre, who were conducting research on diploma mills and fraudulent documents. Their input contributed

to a project called FRAUDOC, funded by the European Commission, which produced two reference documents for credential assessors around the world.

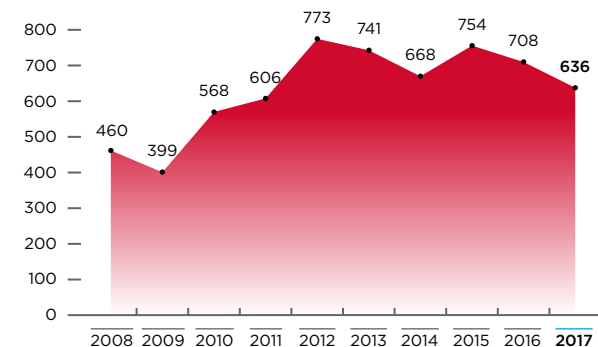
White Paper: Standards for Credential Evaluators

Supervisor & Senior Credentiailling Officer, Rebecca Chamula, drafted a white paper entitled, *A Comprehensive List of Standards for Credential Evaluators*. The paper was submitted for discussion at the Symposium on Credential Evaluation Issues, held in Melbourne in April 2017. Several of the standards have been incorporated into recommendations submitted to the Groningen Declaration Network. The goal of this work-in-progress is to standardize credentiailling approaches worldwide.

Credentiailling Assessment Processing Times

RESULTS	Benchmark	Actual Wait Time Year-End - 2017
Files with a Precedent	10-12 weeks	5 weeks
Files without a Precedent	16-18 weeks	12 weeks

Number of New Credentiailling Applications Received 2008-17

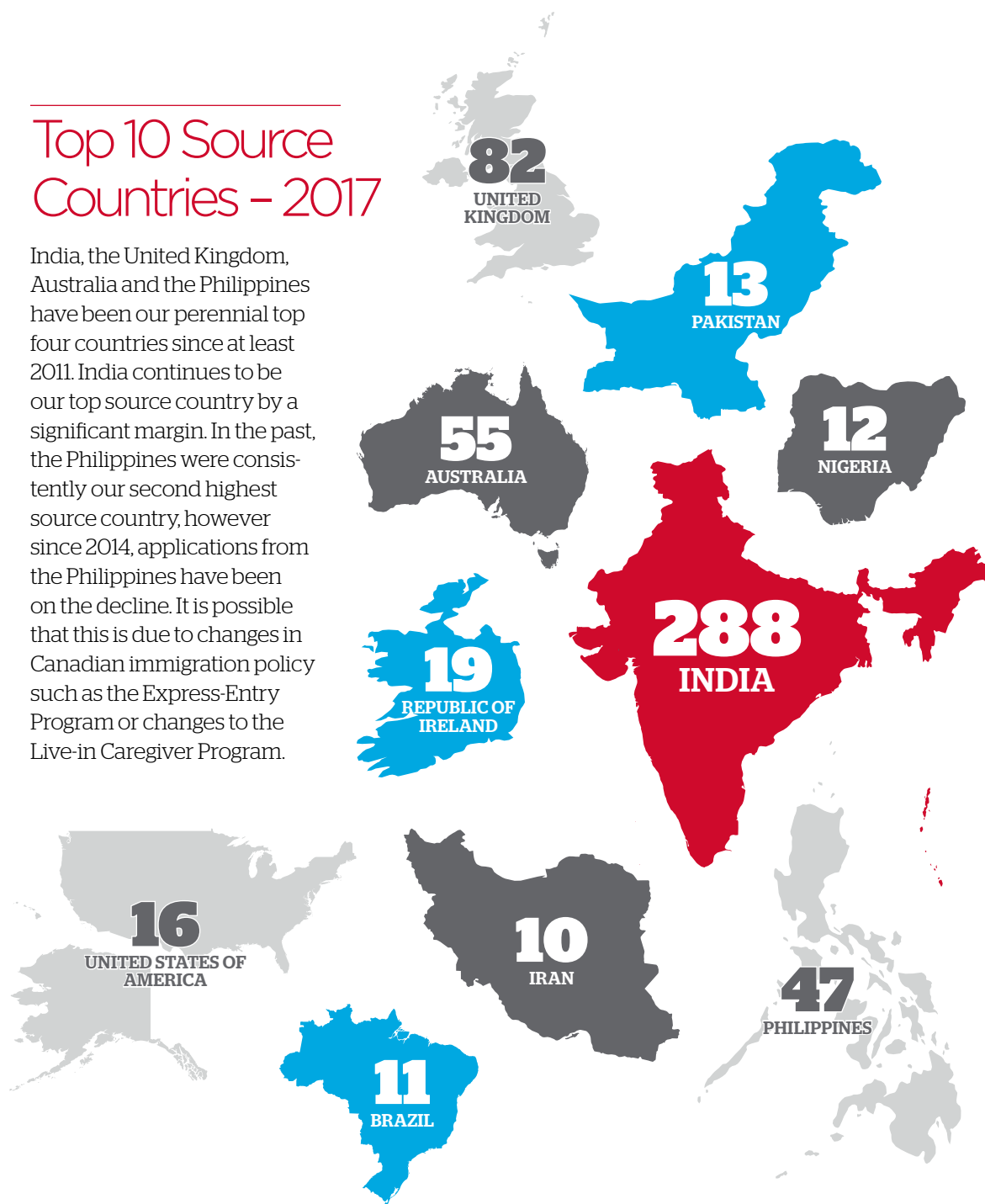


Outcomes of Credential Assessments Completed in 2017

OUTCOME OF REVIEW	Number	%
Eligible for Exam	436	75.3
Eligible Pending Canadian Health System Course	37	6.4
Eligible Pending Improved Language Only	15	2.6
Eligible Pending Canadian Health & Improved Language	46	7.9
Eligible Pending Other – Degree Verification +/- other	17	2.9
Additional Documents Required: Language Test Score +/- Clinical Hours Info	22	3.8
Unsuccessful – Credentials are Substantially Different	6	1.0
TOTALS	579	100

Top 10 Source Countries – 2017

India, the United Kingdom, Australia and the Philippines have been our perennial top four countries since at least 2011. India continues to be our top source country by a significant margin. In the past, the Philippines were consistently our second highest source country, however since 2014, applications from the Philippines have been on the decline. It is possible that this is due to changes in Canadian immigration policy such as the Express-Entry Program or changes to the Live-in Caregiver Program.



Protecting the Public

CAPR's Registrars Committee is composed of the Registrars or Executive Directors of the 11 physiotherapy regulators across Canada plus the Chief Executive Officer of CAPR. The committee serves as a forum for knowledge transfer among the regulators. It supports policy development on issues of national import and it serves as an advisory committee to the CEO, providing regional and regulatory expertise on issues of strategy and policy being considered by the Board.

2017 saw the culmination of several long-term projects supported by the Registrars Committee. The Registrars have made all the tools, guidelines and documents described below available on the CAPR website.

Is It Physiotherapy? – Decision Tool

The delivery of health care, and the physiotherapist's role within it, evolves as our evidence base expands and as demographics and technologies change. In the course of this evolution, the public's safety must be protected. The Registrars Committee developed the *Is It Physiotherapy? – Tool to Consider Emerging Practices* to assist those making decisions related to regulatory scope of practice.

Memorandum of Understanding for Cross-border Services

As technology evolves and allows for healthcare to be provided over a distance, the opportunity exists to provide care that

crosses jurisdictional borders to reach underserved areas. This ground-breaking Memorandum of Understanding was signed by all physiotherapy regulators in 2017 with the intention of facilitating necessary care across borders within Canada, while ensuring patients are protected. Additionally, three guidelines were developed to support patients and physiotherapists in the areas of tele-rehabilitation and cross-border service delivery.

CAPR Values Statement Regarding the Role of PTA/PRTs

A position statement was created supporting the valued role of the physiotherapist assistant and the physical rehabilitation therapist working alongside physiotherapists, delivering physiotherapy services to those who need them.

Documentation of Good Character

The Registrars Committee, in 2017, adopted

a comprehensive set of recommendations designed to standardize the documentation of good character in all jurisdictions across Canada. In addition, *Good Character and Reputation – Decision-making Guidelines* were approved for use across the country.

Core Standards of Practice for Physiotherapists and Harmonized Code of Ethical Conduct

The bulk of the work on these two milestone documents was completed in 2016, however in 2017 work has continued in provincial and territorial jurisdictions to gain council/board approval, make any necessary regulation changes and fully implement the use of these documents. Our vision is that ultimately all physiotherapists across the country will refer to one harmonized Code of Ethical Conduct and one set of Core Standards of Practice for Physiotherapists.



Signing the Memorandum of Understanding – Cross-border Services Seated: Brenda Hudson (BC)
Standing from left to right: Jo Crossan (NL), Joyce Ling (PEI), Rebecca Bourdage (NB), Joyce Vogelgesang (AB), Shenda Tanchak, (ON), Joan Ross (NS), Brenda McKechnie (MB), Lynn Kuffner (SK). Absent: Denis Pelletier (QC)

Valuing Partnerships

The Canadian Alliance of Physiotherapy Regulators recognizes the value brought by collaboration with stakeholders in the Canadian physiotherapy community. In 2017, CAPR, along with its valued partners, completed a number of initiatives contributing to the dialogue on regulation and safe, competent physiotherapy practice in Canada.

NPAG Competency Profile for Physiotherapists in Canada

The National Physiotherapy Advisory Group completed their 4th competency profile for the physiotherapy profession in Canada. This major initiative was led by the Canadian Alliance of Physiotherapy Regulators and the Canadian Council of Physiotherapy University Programs with significant contributions from Physiotherapy Education Accreditation Canada and the Canadian Physiotherapy Association. The work was directed by a Steering Group, supported by physiotherapist subject-matter experts and informed and validated by over 1,500 registered physiotherapists from across Canada who participated in a practice survey. The 7 roles of a physiotherapist that were identified in the previous 2009 competency profile, have been updated into 7 competencies and then taken a step further identifying, for the first time, entry-to-practice milestones. This innovative work will provide the basis for the next examination blueprint, which is scheduled to be completed in 2018.

CCPUP Stakeholder Forum

On March 2, 2017, CAPR hosted a Stakeholder Forum with representatives from the Canadian Council of University Physiotherapy Programs and from the National Association for Clinical Education in Physiotherapy for a day of communication and collaboration. The goal was to explore opportunities to better align Canadian physiotherapy education and physiotherapy competency assessment. CAPR has forged an ongoing partnership with CCPUP to strengthen the links between training and our work. We now hold two “data-dive” meetings per year with the Council plus an annual policy meeting. CCPUP has created a liaison committee to better funnel feedback about the Physiotherapy Competency Exam to CAPR, and the detail in CAPR reports to the academic programs on the PCE performance of their students has been enhanced. CAPR is also working with CCPUP on the new exam blueprint and curriculum guidelines. This collaboration helps us fulfil our mission to support the physiotherapy community in protecting the public.

CNAR Masterclass in Regulation – 2017

The Canadian Network of Agencies for Regulation is the federation of agencies responsible for the protection of the public through the self-regulation of professions and occupations. Annually, CNAR hosts a masterclass workshop in regulation, designed for seasoned regulators wishing to explore issues at the forefront of self-regulation. In 2017, CAPR Chief Executive Officer, Katya

Masnyk and CAPR Board Member and Registrar of the College of Physical Therapists of British Columbia, Dianne Millette along with Katrina Haymond and James T. Casey of Field Law, proposed, planned and hosted the daylong workshop entitled, Assessing Regulatory Performance: Emerging Trends and Best Practices. The workshop's presentations and conversations advanced the dialogue on the challenging issue of measuring and demonstrating performance in professional regulation. Afterwards, CAPR's Diana Sinnige, Director, Policy and Communications, documented the proceedings of the day.

Regulatory Risk Studies

CAPR collaborated with the College of Physiotherapists of Ontario and researchers, Susan Glover-Takahashi and Marla Nayer, to contribute data to their research project entitled, *What Ontario Physiotherapist Data Says about Risks to Competence*. This innovative study aimed to identify factors that put physiotherapists at risk of not meeting professional or regulatory commitments during their careers. The study found that candidates with higher scores on the PCE do better on Quality Assurance practice assessments, while those who fail the exam on the first attempt are more likely to be the subject of an investigation that results in actions taken by the college. The authors conclude that not doing well on the PCE is “a risk to competence in the future”. CAPR has also contributed to similar research currently underway in Alberta. Those results should be available in 2018.

abold strategy

This year saw the close of the 2012-2017 Strategic Plan and the development and approval of a fresh strategy for 2018-2022.

Major Accomplishments 2012-2017

The past five years have witnessed the achievements of many major milestones for CAPR. Some highlights include:

- A full governance review with recommendations implemented
- Revamped credentialling standards and processes with a dramatic decrease in applicant wait times
- An external review of the CAPR Examinations Program
- Upgrading of the Written Component of the PCE from pencil and paper to a computerized platform
- Launch of a redesigned website, including a Members' Site and award-winning, pre-arrival communications tools for candidates
- Launch of CAPR's social media presence, including a Facebook page, an email newsletter and regular What's New postings on our website
- Development of pan-Canadian core practice standards and a single regulatory Code of Ethical Conduct for the profession.

A New Strategic Framework for 2018-2022

An extensive consultation process, that included internal and external stakeholders, was completed in 2017 which shaped the creation of our next strategic framework. In December 2017, the Board of Directors approved a wholly updated framework: Vision, Mission, Values and Strategic Objectives for 2018 to 2022.

While continuing to focus on excellence in credentialling and assessment services,

the Board has added an emphasis on increased partnerships, data sharing, a joint research agenda and collaboration with all physiotherapy partner organizations in Canada. Our goal through these collaborations is to better understand the risks to, and supports for safe, ethical and competent physiotherapy practice. CAPR will also continue its work on excellence in regulatory policy by focusing on projects to coordinate registration requirements and practice standards across Canada.



Vision

**EVERY PHYSIOTHERAPIST IS
A COMPETENT AND ETHICAL
PHYSIOTHERAPIST**

Mission

**TO SUPPORT THE
PHYSIOTHERAPY COMMUNITY
IN PROTECTING THE PUBLIC**

Values

**SERVING THE PUBLIC
INTEREST**

EXCELLENCE

INTEGRITY

COLLABORATION

TRANSPARENCY

GOOD GOVERNANCE

Strategic Objectives 2018–2022

Ensure Excellence in Evaluation Services

- Through innovation and evidence-based policy-making, develop and implement leading edge competency assessment
- Implement an effective and efficient governance model for evaluation services
- Continue to be leaders in education credential assessment

Engage Stakeholders

- Develop collaborative, research-based processes to inform the development of a single system of ensuring competency of physiotherapists
- Collaboratively develop and implement a single Physiotherapy Identification Number (PINC)
- Develop and implement a communication strategy to engage all stakeholders

Cultivate Regulatory Excellence

- Proactively explore the harmonization of regulatory processes to enhance regulatory effectiveness and achieve efficiencies
- Continue collaborative policy work, environmental scanning and the sharing of information to protect the public interest



Demonstrating Accountability



MacGillivray
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REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY FINANCIAL STATEMENTS

The accompanying summary financial statements, which comprise the summary statement of financial position as at December 31, 2017, and the summary statement of operations for the year then ended, are derived from the audited financial statements of The Canadian Alliance of Physiotherapy Regulators for the year ended December 31, 2017. We expressed an unmodified audit opinion on those financial statements in our report dated April 3, 2018.

The summary financial statements do not contain all the disclosures required by Canadian accounting standards for not-for-profit organizations. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of The Canadian Alliance of Physiotherapy Regulators.

Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of a summary of the audited financial statements in accordance with the criteria disclosed in the summary financial statements.

Auditors' Responsibility

Our responsibility is to express an opinion on the summary financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810 "Engagements to Report on Summary Financial Statements".

Opinion

In our opinion, the summary financial statements derived from the audited financial statements of The Canadian Alliance of Physiotherapy Regulators for the year ended December 31, 2017 are a fair summary of those financial statements, in accordance with the criteria disclosed in the summary financial statements.

MacGillivray Brampton

Chartered Accountants
Licensed Public Accountants

Mississauga, Ontario
April 3, 2018

Summary Statement of Financial Position AS AT DECEMBER 31, 2017

	2017	2016
ASSETS		
Current		
Cash	\$ 2,591,883	\$ 1,887,091
Short-term investments	2,267,286	2,398,918
Accounts receivable	272,634	3,162
Prepaid expenses	112,443	126,468
	5,244,246	4,415,639
Capital assets	514,412	100,286
Investments	203,194	304,503
	\$ 5,961,852	\$ 4,820,428
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 864,837	\$ 467,057
Deferred revenue	898,851	905,756
	1,763,688	1,372,813
Deferred leasehold inducement	262,285	—
	\$ 2,025,973	\$ 1,372,813
NET ASSETS		
Invested in capital assets	\$ 252,127	\$ 100,286
Contingency reserve	1,467,187	1,517,227
Designated reserve	515,184	532,134
Unrestricted	1,701,381	1,297,968
	3,935,879	3,447,615
	\$ 5,961,852	\$ 4,820,428

Applied criteria in the preparation of the financial statements

The criteria applied by management in the preparation of these summary financial statements are as follows;

- a) the information in the summary financial statements is in agreement with the related information in the complete financial statements; and
- b) the summary financial statements contain all the information necessary to avoid distorting or obscuring matters disclosed in the complete set of financial statements, including the notes therein.

Management determined that the statement of changes in net assets and the statement of cash flows do not provide additional useful information and as such has not included them as part of the summary financial statements.

The complete audited financial statements of The Canadian Alliance of Physiotherapy Regulators can be obtained from the Organization upon request.

Summary Statement of Operations

FOR THE YEAR ENDED DECEMBER 31, 2017

	2017	2016
Revenue		
Examination fees	\$ 4,676,436	\$ 4,290,957
Credentialing fees	665,046	716,934
Registrant levies	461,088	437,206
Investment income	152,736	90,349
Other	27,864	33,335
Member fees	6,132	6,113
	\$ 5,989,302	\$ 5,574,894

Expenses

Salaries and benefits	2,147,352	2,038,372
Clinical examination	1,615,176	1,468,946
Written examination	595,703	607,886
Occupancy	266,060	241,902
Administration and office	263,240	326,429
Special projects	150,920	206,089
Bank charges and credit card fees	104,637	98,904
Staff travel and development	100,118	62,154
Committees	76,603	40,659
Amortization	67,954	71,348
General meetings	34,811	51,251
Professional fees	27,787	34,985
Credentialing expenses	23,666	30,128
Membership fees	14,408	8,514
Translation	12,603	13,010
	\$ 5,501,038	\$ 5,300,577

Excess of revenue over expenditures

	\$ 488,264	\$ 274,317
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CAPR Award of Distinction

The Canadian Alliance of Physiotherapy Regulators Award of Distinction is presented to an individual who has made an outstanding contribution to a regulatory organization or to physiotherapy regulation in general.

The recipient is someone who represents the following characteristics:

- exemplification of professionalism
- commitment to promoting public-interest values and ethical conduct
- commitment to best practice in conducting regulatory affairs
- ethical problem solving and decision making
- commitment to mentoring, guidance and sharing with colleagues

Previous Award Recipients:

Beth Maloney Award

2000 **Cathryn Beggs**
2001 **Marilyn Atkins**
2002 **Brenda McKechnie**
2003 **Steve Lawless**
2004 **Sue Turner**
2005 **Louise Bleau**
2006 **Susan Glover Takahashi**
2007 **Margaret Warcup**
2008 **Laura May**
2009 **Dianne Millette**
2010 **Jan Robinson**

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2011 **Joyce Vogelgesang**
2012 **Lori Neill**
2013 **Brenda McKechnie**
2014 **Monika (Moni) Fricke**
2015 **Helen McKay**
2016 **Brenda Hudson and Sue Murphy**

2017 CAPR Award of Distinction: **Nancy Cho**

Nancy Cho has dedicated her professional life to physiotherapy in the province of British Columbia and has supported the Canadian Alliance of Physiotherapy Regulators almost since its inception. Nancy has been providing professional leadership for decades. At the College of Physical Therapists of British Columbia, Nancy leads the Registrant Competency Assessment Committee and was the Committee Chair of the Volunteer Experience & Causes Committee. She is the Chair of the British Columbia Leadership Council, a forum for physiotherapy leaders – regulatory,

professional and educational – from across the province. Nancy is the Regional Practice Lead for the roughly 400 physiotherapists and rehabilitation assistants working at Vancouver Coastal Health. She is also on the Nurse Practitioner Exam Committee for the College of Registered Nurses of BC. At CAPR, Nancy is a long-term supporter and volunteer, actively participating in exam development since 1990. Notably, she has chaired the Written Test Development Group since 2002. In this capacity, she has mentored Regional Chairs from across Canada to develop high-quality exam content. Her

leadership, commitment, and dedication to the WTDG national meetings created a productive and collaborative working environment for all concerned. Nancy was instrumental in advancing the Written Component of the PCE through some very challenging, but ultimately positive, changes. Nancy has provided expertise at Key Validation meetings after each administration of the Written Component and as a member of the Exam Steering Group. She was also the Chief Examiner for the clinical exam in Vancouver for many years. Over those years, there were changes to the location and

President, Brandy Green, presents 2017 CAPR Award of Distinction to recipient Nancy Cho



size of the site. Nancy approached these with a “can do” attitude that made our jobs at CAPR much easier. Nancy is a warm, welcoming, conscientious, thorough individual with a good sense of humour. CAPR is proud to recognize and honour Nancy Cho with the CAPR Award of Distinction.



The Steering Group of the Physiotherapy Practice Profile Project.
Pictured from left to right: Bernadette Martin, Katya Masnyk, Kathy Davidson, Brandy Green, Sue Murphy, Richard Debigaré, Keith Johnson, Diane Parker-Taillon and David Cane.
Absent: Michael Brennan, Linda Woodhouse, Sharon Switzer-MacIntyre.

Celebrating Volunteers

Evaluation Services Committee

Mark Hall, *Acting Chair*
Roger Hur
Marla Nayer
Ann Reid
Dragana Susic
Janelle Van Heeren
Joyce Vogelgesang

Board of Examiners

Victor Brittain, *Chair*
Joyce Sharum
Peter Dilworth
Darryn Mandel
Neil MacHutchon
Kristin Taylor
Cheri Gunn
Tyler Friesen

Appeals Resource Group

Nancy Cho
Cynthia Lambert
Élise Bouchard
Gareth Sneath
Greg Heikoop
Susan Murphy
Victorina Baxan
Joyce Vogelgesang

Key Validation Group

Nancy Cho, *Chair until April*
Sandy Rennie, *Chair after April*
Catherine Le Cornu-Levett
Stacey McPhail
Anastasia Newman
Gillian Manson

Written Test Development Group, Written Item Generation Teams

National Chair

Sandy Rennie

British Columbia

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Helen Bolton, *Interim Chair*
Sophia Zhao
Kelsey Van Stolk (Grubb)

Alberta

Karen McIntosh, *Interim Chair*
Julie Stenner
Susan Bocchinfuso
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Rachel Goard
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Clinical Test Development Group, Clinical Item Generation Teams

National Chair

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Lucie Pelland
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Jessica Roy

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Ricky Paggao, *Chair*
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Leah Dlot
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