



Q How much more information will be made available for this proposal?

A Some reports are available on the Canadian Alliance of Physiotherapy Regulators (The Alliance) website at:

http://www.alliancept.org/credential_news.shtml

The Alliance will not be making any additional reports available until after the selection process is completed.

The successful consultant will have access to available reports. These are:

- Best Practice II, III and IV reports, recommendations and revisions
- Credentialing policies and procedures
- Credentialing program Monitoring and Evaluation Logic Model and Plan Table
- Data from The Alliance Credentialing database

Q Will we have the opportunity to speak with and observe Alliance staff who have responsibility for making decisions respecting applicant registration and credentialing while they are in the process of accessing, reviewing, assessing and making decisions respecting credential information?

A The successful consultant will have the opportunity to speak with and observe The Alliance Credentialing staff.

As a point of clarification, the provincial or territorial physiotherapy regulator decides who can become licensed or registered. The Alliance has no authority to make registration decisions.

The Alliance assesses the educational credentials and qualifications of physiotherapists educated outside Canada on behalf of the provincial regulators (except Quebec) and the regulator in Yukon territory.

Q In Objective #2 you ask for an analysis of how college-level transfer credits are processed and recognized by both Canadian and international universities. Can you clarify this point?

A We are looking specifically at the credit transfer processes that Canadian physiotherapy programs use to evaluate students for admission to the Canadian physiotherapy programs.



Q Does the Alliance Management Group and/or the Project Advisory Committee have specific professions/professional self-governance organizations in mind that they wish included as ‘related professions’ (Objectives #3 and #4).

A We do not have specific professions in mind. However, organizations that provide similar services (Canada and international) would be a good starting point. This can be further discussed at the first meeting of the Advisory Committee.

Q Clarify Objective #4 in the RFP “Research and document the preferred practices in profession-specific language assessment by related professions – both in Canada and international”

A The Credentialing package includes information about the language proficiency tests and minimum scores The Alliance currently accepts.

The Alliance does not require an in-depth analysis of the language proficiency tests.

The consultant will review and report on tests, minimum scores and other methods of evaluating language skills of internationally educated professionals used by other regulated professions in Canada and international.

Q In objective #5 you ask us to review the assessment methods and use of third-party assessment services (i.e. World Education Service, International Qualifications Assessment Service) in the credentialing process – Are you looking for a report on how many professions in Canada use third party assessment agencies and how those agencies evaluate credentials? I assume that this is focused on credential evaluation and does not include the exams? Is this true or does “assessment methods” also include exams?

A We are looking for a review of how other regulated professions work and relate with third party credentialing agencies (e.g., do other professions use third party agencies; do they use one agency, more than one agency etc.). The review will also include an analysis of methodologies that those agencies use in assessing credentials and how other regulators deal with inconsistencies on assessments of the same credential completed by different agencies.

The review will be focused on credential evaluation and not on the exams.

Q Objective #6: does this refer to the Alliance’s application process specifically?

A Objective #6: “Review current application / documentation requirements for internationally educated applicants” refers to The Alliance’s Credentialing application process.



Q Objective #6 refers to “review of the current application/documentation requirements for Internationally Educated applicants”. Will the research team be granted access to and be expected to comment on Alliance policies that support professional self-governance decision-making vis-à-vis Credentialing information?

A The consultant will have access to all of The Alliance credentialing policies and is expected to comment on those policies and bring forward recommendations for changes as appropriate and relevant to the current environment.

Q In Objective #9 you ask for a review of The Alliance’s current quality assurance practices including its “Monitoring and Evaluation” framework. Is the Monitoring and Evaluation framework specific to the Alliance’s credentialing program?

A The Monitoring and Evaluation framework is specific to The Alliance credentialing program and it is based on a logic model.

The selected consultant will review The Alliance Credentialing M&E framework, compare it with other frameworks / models available with a view to making recommendations for changes if necessary.

Q I see that some Alliance reports are quite nicely formatted. How “fancy” do you want the final report and summary from this project – i.e. are we expected to do final formatting for the public, including photos etc?

A We expect a comprehensive report that will include consultant / researcher findings, recommendations, surveys, benchmark reports, data collected and sources. The selected consultant will format it based on their guidelines.

A Summary of the report (one of the deliverables listed in the RFP) will become a public document and will be published on The Alliance website and disseminated to stakeholders and should be formatted accordingly.

The summary report may include photos. The consultant will prepare the Summary report and submit it to The Alliance and the Advisory Committee. The Advisory Committee will review and approve the Summary report. The Alliance will publish the report and distribute it to other stakeholders.

Q How much of this project will need to be carried out in French, if any?

A The report and communications with the Advisory Committee can all be in English. However four of the fourteen physiotherapy programs in Canada are in Québec, and some parts of the project may need to be carried out in French when communicating with the physiotherapy programs in Québec.



Q Do you expect that this review will follow up on (and thus refer to) the last review (Best Practices IV), or is it expected to be entirely independent?

A Credentialing Review Program V (CPR-V) is expected to be independent of any previous review programs. However, the successful consultant will have access to the previous reports, and is welcome to refer to them in this review.

Q Clarify your expectations as to ‘agreement on publication of final report’

A We need a sign-off that The Alliance has sole ownership of the reports for their use.

Q The scope of this project, as currently described in the Project Objectives is very broad. The utility of the Project Outcomes for The Alliance will reflect the breadth of information acquired as well as the level of detail of the analysis. These elements drive the expertise and time of the research team and ultimately the project budget. What is the range of acceptable costs The Alliance has budgeted for this project?

A At this point, The Alliance is not publishing any budget limitations. Our focus is to select a proposal that best meets our specifications.